

**A RESOLUTION BY  
PUBLIC SAFETY AND LEGAL ADMINISTRATION COMMITTEE**

**A RESOLUTION BY PUBLIC SAFETY AND LEGAL ADMINISTRATION COMMITTEE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT WITH RICOH AMERICAS CORPORATION, PURSUANT TO SECTIONS 2-1602 AND 2-1604 OF THE PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA, UTILIZING THE GSA CONTRACT# GS-03F-0085U, FOR THE PURCHASE OF EIGHT MULTI-FUNCTIONAL COPIERS ON BEHALF OF THE MUNICIPAL COURT OF ATLANTA, IN AN AMOUNT NOT TO EXCEED TWENTY THOUSAND DOLLARS (\$20,000); ALL COSTS TO BE CHARGED TO: FUND, DEPARTMENT, ACCOUNT, AND FUNCTION ACTIVITY: 1001 (GENERAL FUND), 190101 (MUNICIPAL COURT OPERATIONS), 5222002 (REPAIR AND MAINTENANCE), 2650000 (MUNICIPAL COURTS); AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") Municipal Court desires to enter into a Cooperative Purchasing Agreement with Ricoh Americas Corporation, for the purchase of eight multi-functional copiers; and

**WHEREAS**, pursuant to Sections 2-1602 and 2-1604 of the Procurement and Real Estate Code of the City of Atlanta, which authorizes Cooperative Purchasing Agreements between governmental agencies and public procurement units for the procurement of supplies, services, or construction items through contracts established by the purchasing division of the Federal Government, where such contractors substantially meet the requirements of this article; and

**WHEREAS**, the Chief Judge and the Procurement Commissioner have recommended utilizing GSA Contract# GS-03F-0085U with Ricoh Americas Corporation, for the purchase of eight multi-functional copiers.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES** that the Mayor be and is hereby authorized to utilize GSA Contract# GS-03F-0085U with Ricoh Americas Corporation, for the purchase of eight multi-functional copiers, on behalf of the Municipal Court of Atlanta, in an amount not to exceed twenty thousand dollars (\$20,000).

**BE IT FURTHER RESOLVED**, that the Procurement Commissioner be and is hereby directed to prepare the appropriate Agreement.

**BE IT FURTHER RESOLVED**, that the Agreement shall not become binding upon the City, and the City shall incur no obligation or liability upon same until contract has been executed by the Mayor and delivered to the contracting party.

**BE IT FINALLY RESOLVED**, that all costs shall be charged to: 1001 (General Fund), 190101 (Municipal Court Operations), 5222002 (Repair and Maintenance), 2650000 (Municipal Courts).

## Legislative White Paper

**Committee of Purview:** Public Safety & Legal Administration

**Caption:**

**A RESOLUTION BY FINANCE EXECUTIVE COMMITTEE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT WITH RICOH AMERICAS CORPORATION, PURSUANT TO SECTIONS 2-1602 AND 2-1604 OF THE PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA, UTILIZING THE GSA CONTRACT# GS-03F-0085U, FOR THE PURCHASE OF EIGHT MULTI-FUNCTIONAL COPIERS ON BEHALF OF THE MUNICIPAL COURT OF ATLANTA, IN AN AMOUNT NOT TO EXCEED TWENTY THOUSAND DOLLARS (\$20,000); ALL COSTS TO BE CHARGED TO: FUND, DEPARTMENT, ACCOUNT, AND FUNCTION ACTIVITY: 1001 (GENERAL FUND), 190101 (MUNICIPAL COURT OPERATIONS), 5222002 (REPAIR AND MAINTENANCE), 2650000 (MUNICIPAL COURTS); AND FOR OTHER PURPOSES.**

**Council Meeting Date:** 4/26/11

**Legislation Title:** Cooperative purchasing agreement with Ricoh Americas Corporation, utilizing GSA contract# GS-03F-0085U

**Requesting Department:** Judicial Agencies – Court Operations

**Contract Type:** Cooperative purchasing agreement

**Source Selection:** N/A

**Bids/Proposals Due:** N/A

**Invitations Issued:** N/A

**Number of Bids:** N/A

**Proposals Received:** N/A

**Bidders/Proponents:** N/A

**Justification Statement:**

The Municipal Court of Atlanta is requesting to utilize GSA contract# GS-03F-0085U to purchase eight multi-functional copiers for Municipal Court Operations.

**Background:**

The current copiers are dated and woefully inadequate. The Municipal Court has funding in the FY11 Budget to cover this purchase.

**Fund Dept Account Function Activity:** 1001 190101 5222002 2650000

**Source of Funds:** General Fund

**Fiscal Impact:** \$20,000

<b>Terms of Contract:</b>	N/A
<b>Method of Cost Recovery:</b>	N/A
<b>Approvals:</b>	Budget Manager, Sr.
<b>Prepared by:</b>	Krystal Smith
<b>Contact Number:</b>	404.588.4777